

**ST. GABRIEL'S EPISCOPAL CHURCH**  
**VESTRY MEETING MINUTES**  
**November 13, 2019**

Steve Fairbrother - Senior Warden  
Mark Hessler - Junior Warden  
Eric Miller - Treasurer  
Carol Heist - Clerk of the Vestry

Stephen Fairbrother, Carly Greenwald, Suzanne Siebert - 2020  
Mark Hessler, Jo Rivera, Carol Heist - 2021  
Ben Heckman, Eric Miller, Bill Strickland - 2022

Present: VanBuren, Hessler, Strickland, Siebert, Rivera, Fairbrother,

Absent: Miller, Greenwald, Heckman, Heist

Non-voting Staff: S. Heist

Guests: Danielle Troncelliti

The meeting was called to order at 6:30 PM by Andrew VanBuren, Priest-in-Charge. The meeting opened with a Collect and reading and discussion of the Gospel. God-Finds and Notebook Items were shared.

**Minutes** - the minutes of the October meeting were approved after a motion by Rivera, seconded by Fairbrother, the minutes were approved as submitted.

Note: Jo Rivera said the Community Nursing mentioned in the minutes is now on hold due to possible legal concerns.

**New Vestry Members** - Names of people who might be willing to serve were discussed.

**Emergency Preparedness/Active Shooter Plan** - Chuck Crummy told Andrew that his daughter is a State Police woman who may be able to help with this.

**Mold Removal Update** - Done & humidifier installed. Mark Hessler reported he's cleaned out the space between the buildings and is making wire cages to install over the drains.

**Ministries Update** - Danielle reported Laundry Love is next Tuesday. Some people discussed possibly moving coffee hour upstairs. Youth shopping this Sunday for Thanksgiving food baskets.

**Priest-in-Charge Report** - Andrew distributed and reviewed his written report

**Building & Properties Update** - Mark said the Committee met and consolidated their to-do list. A new thermostat (programmable and with battery backup so it keeps the

time) will be installed in the church for the furnace. Pole light and street light out at Chapel. Sally called Met-Ed to repair.

**Treasurer's Report** - Eric submitted his report and 2020 Budget draft via e-mail. Finance ministry team recommended an additional 10% distribution (which doesn't invade the principal) as allowed from the Endowment Fund to help pay the mortgage. (See Eric's notes). Bill Strickland moved and Jo Rivera seconded, and the motion was unanimously approved, (including Carol Heist who voted "yes" in advance of the meeting due to her absence.)

**Other business:** - None

Eucharist followed.

After a motion by Rivera, seconded by Strickland, the meeting was adjourned at 7:53 PM.

Respectfully submitted,

Attested by:

Sally Heist, Recording Secretary

Carol Heist, Clerk of the Vestry